



SAMPLE LETTER

Date

Dear Publix Manager:

For the last 32 years, the Charlotte Youth Ballet, a non-profit organization, has provided opportunities for young dancers ages 8-18 to participate in full-scale ballet productions and to perform on stage with professional dancers from around the world several times each year. This year, The CYB will be performing *The Nutcracker* December 2nd-4th and *Coppelia* March 17th-19th at The Dale Halton Theater at Central Piedmont Community College.

Recognizing the tremendous efforts of our performers, we provide them with refreshments during the long rehearsals as well as a cast party to commend their achievements following the performances.

As a strong supporter in our community, would you be willing to help us with a tax-deductible donation to go toward food or beverages? We would very much appreciate your help. Our tax identification number is on the attached form for your reference. Any donation is greatly appreciated.

Thank you for your consideration.

Charlotte Youth Ballet Hospitality Committee